



NOTICE OF MEETING

A meeting of the **AUDIT AND SCRUTINY COMMITTEE** will be held **BY MICROSOFT TEAMS** on **TUESDAY, 19 DECEMBER 2023** at **1:30 PM**, which you are requested to attend.

Douglas Hendry
Executive Director

BUSINESS

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTE OF PREVIOUS MEETING OF THE AUDIT AND SCRUTINY COMMITTEE HELD ON 14 SEPTEMBER 2023** (Pages 3 - 8)

AUDIT ITEMS

4. **INTERNAL AUDIT AND COUNTER FRAUD SUMMARY OF ACTIVITIES** (Pages 9 - 16)
Report by Chief Internal Auditor
5. **INTERNAL AND EXTERNAL AUDIT REPORT FOLLOW UP 2023-24** (Pages 17 - 30)
Report by Chief Internal Auditor
6. **INTERNAL AUDIT REPORTS TO AUDIT AND SCRUTINY COMMITTEE 2023/24** (Pages 31 - 186)

Report by Chief Internal Auditor

- *Fleet - Hire of Vehicles*
- *Compliance Review*
- *Planning*
- *Pupil Registration*
- *Oban Airport*
- *Risk Management (HSCP)*
- *Financial Management Arrangements (HSCP)*

- *Queens Hall & Library (LiveArgyll)*
- *Riverside Leisure Centre (LiveArgyll)*
- *Helensburgh Leisure Centre (LiveArgyll)*
- *Helensburgh Library (LiveArgyll)*
- *Aqualibrium & Library (LiveArgyll)*
- *Oban Library (LiveArgyll)*
- *Rothesay Leisure Pool (LiveArgyll),*
- *Rothesay Moat Community Education Centre (LiveArgyll)*
- *Campbeltown Museum (LiveArgyll)*
- *Victoria Halls (Helensburgh) (LiveArgyll)*
- *Corran Halls (LiveArgyll)*

7. AUDIT PROGRESS REPORT (Pages 187 - 194)

Report by Mazars

SCRUTINY ITEMS

8. SCRUTINY - COMPLETION OF THE FLY TIPPING REVIEW 2023-24 AND IDENTIFICATION OF A TOPIC FOR 2024-25 (Pages 195 - 196)

Report by Chief Internal Auditor

9. PERFORMANCE REPORTING UPDATE (Pages 197 - 202)

Report by Chief Executive

10. COUNCIL ANNUAL REPORT 2022/23 (Pages 203 - 278)

Report by Executive Director with responsibility for Customer Support Services

11. WASTE MANAGEMENT (Pages 279 - 282)

Report by Executive Director with responsibility for Roads and Infrastructure Services

12. WORKPLAN (Pages 283 - 286)

For noting and updating

Audit and Scrutiny Committee

Martin Caldwell (Chair)

Councillor Graham Hardie

Councillor Jim Lynch (Vice-Chair)

Councillor Andrew Vennard

Councillor Daniel Hampsey

Councillor Reeni Kennedy-Boyle

Councillor Dougie McFadzean

Shona Barton, Governance Manager

Contact: Lynsey Innis, Senior Committee Assistant Tel: 01546 604338